

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at Holland Brook School

Regular Meeting 6:30 p.m.

May 10, 2022

MINUTES

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

Mrs. Hample called the meeting to order at 6:30 p.m. and announced that the meeting was being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and was open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action was taken.

Present: Mrs. Bettermann, Mrs. Fiore, Mr. Peach, Mrs. Wolf, Mr. Zwerling, Dr. Cerciello, Mrs. Hample

Also Present: Dr. Jonathan Hart, Superintendent, Jason M. Bohm, Business Administrator/Board Secretary

Absent: Mrs. Podgorski, Mr. Wallace

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Dr. Hart, Superintendent, welcomed everyone to celebrate the 2021-2022 Governor's Educator of the Year honorees and retiring staff members.
- Dr. Hart shared kind thoughts on Sharon Moffat, Readington Middle School Principal, who is retiring.
- Sharon Moffat, Readington Middle School Principal, shared thoughtful words for the following staff members:
Lilien Drew, Mandarin Teacher (Governor's Educator of the Year)
Doug Ayers, Math Teacher (Retiree)
Judy Doslik, Intervention Teacher (Retiree)
Cheryl O'Brien, LA Teacher (Retiree)
Bruce Wild, Special Education Teacher (Retiree)
- Paul Nigro, Holland Brook School Principal, provided highlights of the accomplishments of the following staff members:
Tricia Noonan, Grade 4 Teacher (Governor's Educator of the Year)
Beth Luque, Speech Specialist (Governor's Educator of the Year)
Karen Cooney, Instructional Aide (Retiree)
Lori Dribbon, Music Teacher (Retiree)
Linda Rakowitz, Special Education Teacher (Retiree)
- Dr. Kristen Higgins, Three Bridges School Principal, shared wonderful thoughts for the following staff members:
Marisa Dotro, Special Education Teacher (Governor's Educator of the Year)
Courtney D'Onofrio, Speech Specialist (Governor's Educator of the Year)
Jayne LaMothe, Instructional Aide (Retiree)
- Dr. Ann DeRosa, Whitehouse School Principal, conveyed lovely thoughts regarding the following staff members:
Kristy Pieloch, Grade 1 Teacher (Governor's Educator of the Year)
Katie Lynch, Nurse (Governor's Educator of the Year)
Teresa Miller, Grade 1 Teacher (Retiree)
- Marci Cole, Coordinator of Transportation, provided warmhearted words of the career of Margit Braeunig, Bus
- Staci Beegle, Director of Pupil Services, shared affectionate remarks on Donna Masucci, Confidential Secretary, who is retiring.
- Anthony Tumolo, Supervisor of Social and Emotional Learning, provided exemplary thoughts of Anne Moore, Confidential Secretary, who is retiring.

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

- None

V. CORRESPONDENCE

- Email K.D. - Seedlings

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.02
Motion: Mrs. Fiore **2nd: Dr. Cerciello** **Roll Call Vote: Carried 7 Yes on 1.01**
Carried 5 Yes on 1.02
(Mrs. Wolf abstained 1.02; Mr. Peach voted No 1.02)
- 1.01 Motion to approve Enrollment and Drill Reports April 2022.
- 1.02 Motion to approve the revised Road Forward: Readington Ready Plan.

Dr. Hart provided highlights of the revised Road Forward: Readington Ready Plan and answered questions from the Board regarding masks, contact tracing, among other aspects.

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion: Mrs. Fiore **2nd: Mrs. Wolf** **Roll Call Vote: Carried 7 Yes**
- 2.01 Motion to approve the Meeting Minutes April 26, 2022.
- 2.02 Motion to approve the Executive Session Meeting Minutes April 26, 2022.

C. FINANCE/FACILITIES

Committee Report - Dr. Cerciello provided minutes of the meeting held on May 3, 2022.

3. Motion to adopt 3.01 - 3.10
Motion: Mrs. Fiore **2nd: Dr. Cerciello** **Roll Call Vote: Carried 7 Yes**
- 3.01 Motion to approve the **Bill List** for the period from **April 28, 2022 through May 11, 2022** for a total amount of **\$1,607,035.64**.
(Attachment 3.01)
- 3.02 Motion to approve **District Travel Schedule May 10, 2022** for a total amount of **\$1,799.00**.
(Attachment 3.02)
- 3.03 Motion to ratify and approve **Payroll and Agency** for the month of **March 2022** for a total amount of **\$2,115,082.15**
(Attachment 3.03)
- 3.04 Motion to ratify and approve the following **Account Transfers for March 1, 2022 through March 31, 2022**.
(Attachment 3.04-3.04a)
- 3.05 Motion to ratify and approve the **Student Activities Account for March 1, 2022 through March 31, 2022**.
(Attachment 3.05)
- 3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: March 31, 2022 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of March 31, 2022 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of March 31, 2022 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending March 31, 2022.
(Attachment 3.06-3.06a)

- 3.07 Motion to approve the schedule for requisition of taxes from Readington Township for the 2022-2023 school year:

READINGTON TOWNSHIP BOARD OF EDUCATION
2022-2023 TAX LEVY REQUEST

	GENERAL	DEBT SERVICE	TOTAL
July 2022	\$ 1,586,940.00	\$ 1,239,069.00	\$ 2,826,009.00
August 2022	2,826,007.00		2,826,007.00
September 2022	2,826,007.00		2,826,007.00
October 2022	2,829,007.00		2,826,007.00
November 2022	2,829,007.00		2,829,007.00
December 2022	2,829,007.00		2,829,007.00
2022	\$ 15,716,975.00	\$ 1,239,069.00	\$ 16,956,044.00
January 2023	1,947,770.00	806,071.00	\$ 2,753,841.00
February 2023	2,753,841.00		2,753,841.00
March 2023	2,753,841.00		2,753,841.00
April 2023	2,753,841.00		2,753,841.00
May 2023	2,753,841.00		2,753,841.00
June 2023	2,753,841.00		2,753,841.00
2023	\$ 15,716,975.00	\$ 806,071.00	\$ 16,523,046.00
Total	\$ 31,433,950.00	\$ 2,045,140.00	\$ 33,479,090.00

- 3.08 Motion to approve the following resolution:

WHEREAS, on March 16, 2021 the Readington Township Board of Education approved a long range facilities plan; and

WHEREAS, the Readington Township Board of Education desires to proceed with construction for a curriculum office renovation and roof project in the 2022-2023 school year; and

WHEREAS, on February 22, 2022 the Board approved a professional services contract with Settembrino Architects for a curriculum office renovation project and roof project for the summer of 2022; and

WHEREAS, on March 15, 2022 the Board has sufficient local funding available in Capital Reserve to complete the projects based on estimates created by the Business Administrator and Settembrino Architects, and approved the withdrawal of capital reserve funds through its 2022-2023 school year budget; and

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS: the Readington Township Board of Education approves the submission of the Holland Brook School curriculum office renovation and roof formally to the State of New Jersey as a capital project.

3.09 Resolved to renew the District's employee insurance health and vision benefits with AmeriHealth and Horizon Dental for dental benefits for the 2022-2023 school year.
(Attachment 3.09-3.09a)

3.10 **BE IT RESOLVED THAT THE BOARD OF EDUCATION** of Readington Township upon the recommendation of the Business Administrator approves the renewal of the food service management base year contract with Maschio's Food Service for the 2022-2023 school year as follows:

Maschio's guarantees a return to the School Food Authority in the amount of \$20,000.00. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfall with the following conditions:

- a) There shall be no change in the School Food Authority's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- b) The proposed pricing schedule is approved.
- c) The proposed staffing schedule is approved with no alterations.
- d) The state or federal minimum wage rate and taxes in effect as of January 1, 2022 shall remain consistent throughout the year.
- e) The projected number of service days for lunch will be 181 for all schools.
- f) There shall be no reduction in service days due to inclement weather schedule changes (i.e. early dismissal, delayed opening).
- g) The government reimbursement rates shall be no less than the rates for the previous school year.
- h) Vendor prices shall remain constant throughout the year.
- i) Average daily attendance shall remain at the same level as the previous school year.
- j) The number of free and reduced price participants shall remain at the same level as the previous school year.
- k) USDA donated foods including both entitlement and bonus foods, and including the value of donated foods contained in processed end products will be no less than the previous school year.
- l) Usable USDA donated foods, of adequate quality and variety required for Maschio's proposed menu will be valued at no less than the previous school year's value per reimbursable meal.
- m) There shall be no restrictions in a la carte sales. Sales will be permitted at all locations for the term of this addendum.
- n) Service hours, service requirements type or number of facilities selling food and/or beverages on School Food Authority's premises shall remain consistent throughout the year.
- o) There shall be no competitive sales during all service hours.
- p) Any changes in legislation, regulations, reimbursement rates, meal components and quantities required by the Child Nutrition Programs or changes in the USDA Smart Snack Policies will affect the guarantee.
- q) Due to the volatile nature of raw material costs, Maschio's and the Local Education Agency shall review quarterly costs associated with the paper and plastic supplies and fuel surcharges on other deliveries. Any changes in Maschio's costs shall result in an appropriate change in the guarantee.
- r) There will be no cessation of labor within the School Food Authority that would adversely affect sales.
- s) The School Food Authority shall make payment to Maschio's for the entire amount of fees, costs and expenses which Maschio's shall have incurred as the result of union organizational activities and

participation in administrative proceedings involving the unionization of personnel, which were unknown to the officers of Maschio's at the time of execution of this Addendum.

- t) The number of eligible free and reduced students will be at least equal to the number of free and reduced eligible students in the previous year.
- u) The School Food Authority agrees to reimburse the food service account for the amount of unpaid charged meals either monthly or annually.
- v) Maschio's will not be responsible for sales decrease due to allowances given the School Food Authority for students to purchase lunches off campus if that allowance was not stated in the School Food Authority's specification.
- w) Any mandated expenses by either the federal or state governments regarding employee health care costs will reduce the guarantee in the amount of the actual cost of those expenses
- x) Maschio's has not taken into account the effect of lunch meals distributed under the School Food Authority's humanitarian meal policy in establishing the guarantee. Any changes in the value of lunch distributed under such policy that would negatively affect the guarantee will result in an appropriate adjustment thereof.
- y) The cost of providing reimbursable humanitarian meals will be at no cost to the students. Humanitarian meals shall mean meals provided at no cost to students who are unable to pay the full or reduced prices for a reimbursable meal. If a reimbursable Humanitarian meal is provided, the cost of such meals either full price or reduced price shall be billed to and paid for by the School Food Authority, then the cost of providing the humanitarian meals shall be excluded from the calculation of financial results for purposes of determining achievement of the financial guarantee.
- z) Any changes in the actual sales of meals distributed under any non-pricing program implemented during the current contract term could negatively affect the guarantee which will result in an appropriate adjustment thereof. In the event the foregoing conditions are not met during the school year, Maschio's guarantee obligation shall be reduced by an amount equivalent to any increased cost of loss of revenue attributable to the changes in such conditions.
 - The School Food Authority shall pay Maschio's an annual management fee in the amount of \$17,200.00. The management fee shall be payable in monthly installments of \$1,720.00 per month commencing on September 1, 2022 and ending on June 30, 2023.
 - Maschio's guarantees a return to the School Food Authority in the amount of \$20,000.00. (Attachment 3.10)

D. EDUCATION/TECHNOLOGY
Committee Report - None

4. Motion to adopt 4.01 - 4.05
Motion: Mrs. Fiore

2nd: Dr. Cerciello

**Roll Call Vote: Carried 7 Yes
 (Mr. Peach abstained 4.03)**

4.01 Motion to submit an amendment to the ESSER/ARP grant application to transfer the following funds to reallocate for accelerated learning and student instruction provided by third party vendors and professional consultants for staff development:

From:	200-500	Amount: \$33,311.00
	200-300	Amount: \$2,689.00
	100-100	Amount: \$138,000.00
To:	200-300	Amount: \$74,000.00
	100-300	Amount: \$100,000.00

4.02 Motion to approve Rutgers University for professional development services for the 2022-2023 school year for \$1,500.00 per day, not to exceed \$36,000.00. This professional development will be funded by the ESSER/ARP grant.

- 4.03 Motion to approve the attached list of textbooks, instructional resources and publishers to be used to implement the curriculum for the 2022-2023 school year.
(Attachment 4.03)
- 4.04 Motion to accept the Superintendent's recommendation and adopt the following curricula for the 2022-2023 school year:

Encores: I&D, Creative Writing, Coding, Financial Literacy, Current Events	Physical Education/Health
English as a Second Language	Preschool
Gifted and Talented	School Counseling
Informational Literacy	Science
Intervention Program	Social Studies
Language Arts	Technology
Life Skills	Visual and Performing Arts
Mathematics	World Languages

- 4.05 Motion to adopt the following fundraiser for the 2021-2022 school year:

SCHOOL	FUNDRAISER	RECIPIENT
Readington Middle School	8 th Grade Kickball Tournament	St. Jude Children's Hospital

E. PERSONNEL

Committee Report - Mrs. Fiore provided minutes of the meeting held on May 5, 2022.

5. Motion to adopt 5.01 - 5.12

Motion: Mrs. Fiore

2nd: Mrs. Wolf

Roll Call Vote: Carried 7 Yes

- 5.01 Motion to ratify and accept the Superintendent's recommendation and approve the following appointment:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Carli Stokes	PT Aide/Special Education (TBS) 30-03-D3/avo	\$18.10 Aide NC Step 1 (prorated)	05/02/2022 - 06/30/2022

- 5.02 Motion to accept the Superintendent's recommendation and approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Carli Stokes	Aide/Special Education (TBS) 30-03-D3/avo	\$18.56/hr Aide NC Step 1	09/01/2022 - 06/30/2023
Alyssa DeBiasio	Teacher/Special Education (HBS) 20-02-D2/asw	\$56,985.00 BA Step 1	09/01/2022 - 06/30/2023
Kevin Grant	Teacher/Grade 3 (WHS) 0-04-D2/bbh	\$61,495.00 BA Step 8	09/01/2022 - 06/30/2023

Michelle Parkhurst	Teacher/Grade 1 (TBS) 20-03-D2/aci	\$57,985.00 BA Step 3-4 (3)	09/01/2022 - 06/30/2023
Olivia Deeming	Teacher/Math (RMS) 20-01-D2/adu	\$57,485.00 BA Step 2	09/01/2022 - 06/30/2023
Vincent Biancamano	Teacher/Social Studies (RMS) 20-01-D2/aeo	\$65,485.00 MA+30 Step 2	09/01/2022 - 06/30/2023
Caroline Ratanski	Teacher/LA (RMS) 20-01-D2/afa	\$56,985.00 BA Step 1	09/01/2022 - 06/30/2023
Andreia Perez	Teacher/Grade 1 (TBS) 20-03-D2/acw	\$61,495.00 BA Step 8	09/01/2022 - 06/30/2023
Evan Gulino	Teacher/Social Studies (RMS) 20-01-D2/aeq	\$57,485 BA Step 2	09/01/2022 - 06/30/2023
Kelly Petersen	Teacher/Grade 3 (WHS) 20-04-D2/ada	\$56,985 BA Step 1	09/01/2022 - 06/30/2023
Geraldine Glackin	Confidential Secretary to Director of Pupil Services (BOE) 50-05-D4/amn	\$56,000.00 Unaligned	07/01/2022 - 06/30/2023
Laura Sposato	Confidential Secretary to Curriculum Office (BOE) 50-05-D\$/amu	\$52,000.00 Unaligned	07/01/2022 - 06/30/2023

5.03 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Julie Curcio	Teacher/Special Education (RMS) 20-01-D2/aie	06/30/2022
Linda Riess	Teacher/Grade 5 (HBS) 20-02-D2/abl	06/30/2022
Brendan Lenox	Teacher/Social Studies (RMS) 20-01-D2/aeo	06/30/2022
Kate Kehoe	Teacher/Intervention (TBS) 20-03-D2/aft	06/30/2022

5.04 Motion to approve the following retirement with appreciation for her years of service:

NAME	POSITION	EFFECTIVE DATE
Karen Cooney	Aide/Special Education (HBS) 30-02-D3/ain	July 1, 2022

5.05 Motion to accept the Superintendent’s recommendation and approve the following position control changes and designated transfers for the 2022-2023 school year:

NAME	CHANGE	POSITION	LOCATION
Katherine O’Connor	Transfer from: to:	20-03-D2/aci 20-03-D2/aft	TBS Teacher/Grade 1 TBS Teacher/Intervention
Jennifer Sabo	Transfer from: to:	20-01-D2/adw 20-01-D2/ahd	RMS Teacher/Math RMS Teacher/Intervention
Kristi Daurenheim	Transfer from: to:	20-03-D2/acw New Position	TBS Teacher/Grade 1 TBS Teacher/Preschool Disabilities
Trish Noonan	Transfer from: to:	20-02-D2/abs 20-02-D2/abl	HBS Teacher/Grade 4 HBS Teacher/Grade 5
Jessica Richter	Transfer from: to:	20-02-D2/axs 20-02-D2/ahc	HBS Teacher/Music HBS Teacher/Music
Catherine Patrick	Transfer from: to:	20-02-D2/abo 20-02-D2/abr	HBS Teacher/Grade 4 HBS Teacher/Grade 5
Melissa Truempy	Transfer from: to:	20-02-D2/ada 20-02-D2/abo	WHS Teacher/Grade 3 HBS Teacher/Grade 4
Rachel Brodsky	Transfer from: to:	20-04-D2/bbh New Position	WHS Teacher/Grade 3 HBS Teacher/Grade 4

5.06 Motion to accept the Superintendent’s recommendation and ratify the following **Substitute Teachers/Aides/Nurses/Bus Drivers** paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	POSITION
Craig Tipton	Substitute Teacher/Aide
Kelly Petersen	Substitute Teacher/Aide
Linda Safran	Substitute Nurse

5.07 Motion to accept the Superintendent’s recommendation and approve stipend payment for the attached list of transportation services for the 2022-2023 school year.
(Attachment 5.07)

tonight, does not reflect the new sex education and health education curriculum, which will be reviewed by district staff and administration in the summer. A consultant is helping the district, and it is anticipated that parent information session will occur in October after school settles in September. Standard curriculum outside sex education could be approved before then though.

X. EXECUTIVE SESSION - 8:23 p.m.

Motion: Mrs. Fiore

2nd: Dr. Cerciello

Roll Call Vote: Carried 7 Yes

Motion to adopt the following resolution:

Resolved to adjourn to Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss HIB and Superintendent's evaluation for approximately 45 minutes at which time the Board expects to return to Public Session where action shall not be taken. The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

XI. RETURN TO PUBLIC SESSION - 9:53 p.m.

Motion: Mrs. Fiore

2nd: Mrs. Wolf

Roll Call Vote: Carried 7 Yes

XII. ADJOURNMENT - 9:53 p.m.

Motion: Mr. Peach

2nd: Mrs. Fiore

Roll Call Vote: Carried 7 Yes

Respectfully submitted,

Jason M. Bohm
Business Administrator/Board Secretary

Carol Hample
President, Board of Education